



RANDOM HOUSE, INC. & FIRST BOOK - MATCHING GIFT APPLICATION FORM

Random House is proud to announce a new Matching Gift Program that will help put brand new books directly into the hands of children who need them most. Every donation that you as a Random House employee, author, illustrator, vendor, bookseller or literary agent, make to First Book, the award-winning children's literacy organization, will be matched dollar for dollar.

INSTRUCTIONS: Fill out sections A & B and mail with your donation to First Book. Upon meeting the eligibility requirements, a dollar for dollar match will be made by Random House, Inc. on your behalf.

A. ELIGIBILITY SECTION - In order to receive the benefits of this matching gift program, you must be a Random House, Inc. regular, full-time U.S.-based employee or a regular, part-time employee who works at least 20 hours per week, or a Random House, Inc. author, illustrator, vendor, bookseller or literary agent who has conducted business with Random House, Inc. in the current calendar year. Each gift must be a **minimum of \$25** and total no more than \$2,500 per eligible employee, and \$1,000 for eligible authors, illustrators, vendors, booksellers or literary agents on a calendar year basis. **Booksellers that are a part of a larger entity should submit this application through their central office. Also note that employees of booksellers or vendors are not eligible.** Please check the box that applies to you:

- Employee Author* Illustrator* Vendor* Bookseller* Literary Agent*

* If you are an author, illustrator, vendor, bookseller or literary agent, please provide a contact name at Random House, Inc. This person may be contacted to confirm your affiliation with Random House, Inc.

Name

*Contact Name and Publishing Group and/or Imprint Affiliation

Home Address or Company Address

Office Address

City, State, Zip Code

City, State, Zip Code

Email Address

Office Phone Number

B. PARTICIPANT'S GIFT - I am pleased to enclose a gift of \$ _____ payable to **First Book** in the form of (check appropriate box):

- Check Money Order Online Donation Using Credit Card
(attach on-line receipt)

I request that First Book report this gift to Random House, Inc. as an application for a matching gift.

Participant Signature

Date

MAIL CHECK, MONEY ORDER OR ONLINE DONATION RECEIPT TO:

First Book
Attn: Random House, Inc. Matching Gifts
1319 F Street NW, Suite 1000
Washington, DC 20004

C. FIRST BOOK SECTION

This is to certify that the above described gift of \$ _____ was received on _____.

I have reviewed the eligibility requirements previously provided to me by Random House, Inc. and certify that our institution meets these requirements.

Name and Title of Certifying First Book Officer

Signature

Email

First Book please send this completed application to:

Melanie Fallon-Houska, Random House, Inc. Matching Gifts Program, 1745 Broadway – 4th Floor, New York, NY, 10019.
Phone (212) 782-8319, Fax (212) 940-7590. Approved payments will be disbursed on or about February 28th, June 30th and November 15th.